

**Human Services Board Agenda - Jefferson County**  
**Jefferson County Workforce Development Center, 874 Collins Road, Room 103**  
**Jefferson, WI 53549**

**Date: Tuesday, January 9, 2018 Time: 8:30 a.m.**

**Committee Members:**

**Mode, Jim (Chair)**  
**Jones, Dick (Vice Chair)**  
**Kutz, Russell**  
**Tietz, Augie**

**McKenzie, John (Secretary)**  
**Crouse, Cynthia**  
**Schultz, Jim**

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the January 9, 2018 Agenda**
- 5. Public Comment** (Members of the public who wish to address the Board on specific agenda items must register their request at this time.)
- 6. Approval of December 12, 2017 Board Minutes**
- 7. Communications**
- 8. Review of the November, 2017 Financial Statement**
- 9. Discuss and Approve December, 2017 Vouchers**
- 10. Division Updates:** Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging & Disability Resource Center
- 11. Discussion and Possible Action on New Professional Service Contracts (Group Home Provider)**
- 12. Review nominations and choose CIT Officer of the Year**
- 13. Director's Report**
- 14. Adjourn**

**Next Scheduled Meetings:**

Tuesday, February 13, 2018 at 8:30 a.m.

Tuesday, March 13, 2018 at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**JEFFERSON COUNTY HUMAN SERVICES  
Board Minutes  
December 12, 2017**

**Board Members Present:** Jim Mode, Richard Jones, Russell Kutz, Jim Schultz, Augie Tietz, Cynthia Crouse, and John McKenzie

**Others Present:** Director Kathi Cauley; Deputy Director Brent Ruehlow; Administrative Services Division Manager Brian Bellford; Economic Support Manager Jill Johnson; Aging & Disability Resource Division Manager Sharon Olson; Office Manager Donna Hollinger, and County Administrator Ben Wehmeier.

**1. CALL TO ORDER**

Mr. Mode called the meeting to order at 8:30 a.m.

**2. ROLL CALL/ESTABLISHMENT OF QUORUM**

All present/Quorum established.

**3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW**

Ms. Cauley certified that we are in compliance.

**4. REVIEW OF THE DECEMBER 12, 2017 AGENDA**

Agenda #12 will be removed and added to the January agenda.

**5. PUBLIC COMMENTS**

No Comments

**6. APPROVAL OF THE NOVEMBER 14, 2017 BOARD MINUTES**

Mr. Jones made a motion to approve the November 14, 2017 board minutes.

Ms. Crouse seconded.

Motion passed unanimously.

**7. COMMUNICATIONS**

No communications

**8. REVIEW OF OCTOBER 2017 FINANCIAL STATEMENT**

Mr. Bellford reviewed the October 2017 financial statement (attached) and reported that there is a projected positive year-end fund balance of \$155,406. This includes our carryover from 2016 but excludes any prepaid adjustments. This compares to a projected year-end balance of \$96,335 at the end of September. He also presented the summary and financial statements (attached) that detail revenue, expenses, tax levy and variance by program within each Division and discussed the areas that are having the most impact on the budget. He also presented reports showing Detox and Alternate Care statistics (attached).

**9. REVIEW AND APPROVE NOVEMBER, 2017 VOUCHERS**

Mr. Bellford reviewed the summary sheet of vouchers totaling \$406,379.07 (attached).

Mr. Tietz made a motion to approve the November 2017 vouchers totaling \$406,379.07.

Mr. McKenzie seconded.

Motion passed unanimously.

Ms. Cauley recognized Mr. Bellford and the fiscal staff for all of the hard work being done to make the transition to Munis.

**10. DIVISION UPDATES: CHILD & FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER**

**Child & Family Resources:**

Mr. Ruehlow reported on the following items:

- The Key Outcome Indicators for our Coordinated Services and Children's Long Term Support Teams are at 100% compliance.
- DHS spent three days auditing the CLTS program and we had a great review with no issues. I would like to recognize Barb Gang, the supervisor of this team, who audited all of the notes.
- Some of our teams will be moving to the UW-Extension after the new year.
- We are moving two children off the wait list each month. Kudos to the CLTS team for working hard to make this happen.
- We hired an individual for our CLTS position who worked at LLS so we will be fully staffed.
- We had an internal transfer so will be interviewing for that position.
- We have been approved for \$101,000 for the 2018 In Home Safety Services program. This will provide 2,760 days of program enrollment.
- We have a new consumer and her child who will be living at the house downtown. We will receive \$1100 per month to provide services along with money from other programs to help support them.

**Behavioral Health:**

Ms. Cauley reported on the following items for November:

We have three high cost placements. One person recently moved to Clearview. The two other people will be moving so the costs will go down.

- Key Outcome Indicators for all teams are being met.
- EMH crisis calls are up to 9723 through November and we had 8714 for all of last year.
- We have had 147 emergency detentions this year compared to 121 all of last year.
- We have done 528 emergency assessments for the year.
- We hired another individual for our clinic with the grant money to increase access to opioid treatment. We submitted data to the state and they were pleased with the results.

### **Administration:**

Mr. Bellford reported on the following items:

- We are completing 2017 including billing, and are prepping for 2018.
- We are working with all of the teams to get contracts out.
- We have been working with the Finance Department on the new Munis accounting system
- We are working on the 2018 capital projects
- We will be working on the Civil Rights Compliance Plan, which will be due March 2.

### **Economic Support:**

Ms. Johnson reported on the following items:

- Our **Key Outcome Indicators** are being met and are as follows:
  - *We have 30 days to get 100% of all applications processed. We processed 97.15% of them timely.*
  - *The Consortium Call Center must answer calls timely within 95% of the time. The Call Center was at 94.78%.*
- We hired a new worker who will begin on January 8.
- The donated copier lease will be up soon, so we are working with Corporate Business Systems to replace it.
- Job Service will be hiring a bilingual staff, which will help us, too.
- Koats for kids is not reaching the people they want, so they will be available at Ready Kids for School.

### **ADRC:**

Ms. Olson reported on the following items:

- The key outcome indicator For the Adult Protective Services and Elder Abuse program was met for November.
- The ADRC's KOI fell to 96% compliance rate to improve response time of functional screen assessment. During the month of November, 26 of 27 screens were completed and calculated for eligibility within 14 days.
- The Home Delivered Meal Program's KOI was met in November. There were five new home delivered meal requests. One person in the Ixonia area was referred to the Shorehaven Mobile Meals Program. As of December 4, home delivered meal participants in the Watertown area are being served through the Watertown Nutrition Site. We have a contract with Dodge County. In November, we served 2,178 meals for November the average is 109 meals per day.
- The Transportation Program's KOI is to meet qualifying ride requests 100% of the time. There were 374 1-way trips completed out of the 434 requests. The Veteran's Van provided 55 one-way trips. One person was denied due to the van being full so the volunteer driver took him. One day had to be cancelled due to not having a driver.
- Emails from two consumers were read who participated in a memory screening event.

### **Staffing changes in the ADRC include:**

- Transportation Dept. - Jean Thiede transferred from the Behavioral Health Team and is now in training with Jackie Cloute who will be retiring on January 5.
- The Dementia Care Specialist retired and Sandy Free, our Disability Benefit Specialist, has taken this position.

- Shelly Wangerin, the ADRC Paraprofessional, has accepted the Disability Benefit Specialist position.
- The ADRC Paraprofessional position is open at this time.

**11. DISCUSSION AND POSSIBLE ACTION ON NEW PROFESSIONAL SERVICE CONTRACTS (SUPPORTIVE HOME CARE AND GUARDIANSHIP)**

Ms. Cauley reported that we have two new service providers. (attached)  
 Mr. Jones made a motion to approve the contracts as listed.  
 Mr. Schultz seconded.  
 Motion passed unanimously.

**12. PREPARE FOR NOMINATIONS FOR THE CIT OFFICER OF THE YEAR**

This will be on January's agenda.

**13. DISCUSSION AND POSSIBLE ACTION ON APPROVING THE 2018 TRANSPORTATION PLAN**

Ms. Olson reviewed the Plan.  
 Mr. Tietz approved the 2018 Transportation Plan as presented.  
 Mr. Kutz seconded.  
 Motion passed unanimously.

**14. DISCUSSION AND POSSIBLE ACTION ON APPROVING MARY VOHS FOR ADRC ADVISORY BOARD**

Mr. Jones made a motion to approve Mary Vohs as a member of the ADRC Advisory Board.  
 Mr. McKenzie seconded.  
 Motion passed unanimously.

**15. UPDATE ON "EVERY CHILD THRIVES" EVENT**

Board members discussed the event.

**16. DISCUSS WISCONSIN COUNTIES HUMAN SERVICES ASSOCIATION CONFERENCE**

Ms. Cauley reported on the sessions presented at the conference.

**17. DIRECTOR'S REPORT**

Ms. Cauley reported on the following items:

- The Leadership Team has determined that one issue for next year is Safety, Security & Preparedness, so we will have the following for all employees:
  - Family Assistance Center Preparedness training
  - Active Shooter training
  - How to de-escalate an individual using Motivational Interviewing
- We reviewed our Staff Recognition plan and will award an Antwone Fisher Award
- We are discussing how to make performance evaluations more meaningful.
- We will be offering skills in Dialectical Behavior Therapy (DBT) at eight of our monthly Lunch & Learns next year. We invite you to attend.

**18. ADJOURN**

Mr. Jones made a motion to adjourn the meeting.

Mr. Tietz seconded.

Motion passed unanimously.

Meeting adjourned at 10:00 a.m.

Respectfully submitted by Donna Hollinger

**NEXT BOARD MEETING**

Tuesday, January 9, 2018 at 8:30 a.m.  
Workforce Development Center, Room 103  
874 Collins Road, Jefferson, WI 53549

DRAFT

## Financial Statement Summary

### November, 2017

We are projecting a positive year-end fund balance of \$578,938. This includes our carryover from 2016 but excludes any prepaid adjustments. This compares to a projected year-end balance of \$155,406 at the end of October. Since last month, hospitalizations (net) expenditure projections have decreased and WIMCR revenue projections have increased.

#### **Summary of Variances:**

**Revenue:** Overall, revenues are projected to be unfavorable by \$1,598,572. Last month, this projection was \$1,815,239. We ended 2016 with an unfavorable balance of \$925,005.

- We are projecting CLTS revenue to be under budget by \$1,235,451. Conversely, we are projecting CLTS expenses to be under budget by \$1,253,550. Approximately \$453,865 of this revenue variance relates to the CLTS autism program, which was budgeted based on estimated because we did not have actual data.
- CCS revenues are projected to be under budget by \$354,636. Conversely, CCS expenses are projected to be under budgeted by \$306,165. This is an improved position since we changed the CCS rates, and consistent with the last few months.
- WIMCR revenue collections were substantially more than budgeted and projected.

Type	2016 Actuals	2017 Budget	2017 Projections	2017 Collected
MA	275,202	340,000	195,000	620,736
CCS	76,728		110,000	213,284
<b>Total</b>	<b>351,930</b>	<b>340,000</b>	<b>305,000</b>	<b>834,019</b>

**Expenditures:** Overall, expenses are projected to be favorable by \$2,177,510. Last month, this projection was \$1,970,645. We ended 2016 with a favorable balance of \$1,313,161. The favorable projection in 2017 is primarily due to underspending of the following programs by the following projected amounts: CLTS waiver of \$1,253,550; salary & fringes of \$387,404; hospitalizations of \$309,598; and CCS of \$306,165.

#### **Major Classifications Impacting the Balance**

- **Salary expenses are projected to be under budget by \$255,936:** Salaries were under budget by \$159,485 in 2016. Unpaid time and vacant budgeted positions are contributing to this variance.
- **Fringes and benefit expenses are projected to be under budget by \$131,468:** Fringes were under budget by \$223,167 in 2016. Fringes would correlate with salaries. Health insurance expenses are projected to be under budget by \$104,473.

- **Children Alternate Care expenses are projected to be over budget by \$107,079\*:** This is because of a few, high cost, RCC placements at the beginning and end of the year. Children's Alternate Care was under budget by \$28,613 in 2016. A comparison of costs incurred is below:

	2017	2016
<b>November</b>	\$201,173	\$186,913
<b>Monthly Average</b>	\$198,078	\$176,235
<b>YTD Total (through November)</b>	\$2,178,863	\$1,907,792

\* = This budgeted analysis does not include our carryover of \$267,180 from 2016.

- **Children's Waiver expenses are projected to be under budget by \$1,253,550:** The State approved our waitlist elimination began, and we began taking kids off the wait list in October.

Our 2017 CLTS budget includes \$337,775 of State match expenses, but we are projecting to spend our match with Children's COP funds. Approximately \$468,190 of this expense variance relates to the CLTS autism program, which was budgeted based on estimated because we did not have actual data.

- **Hospital/Detox is projected to be under budget by \$626,708 (Net basis):**

	Budget	Actual	Projection
<b>Revenue</b>	\$321,591	\$585,476	\$638,701
<b>Expenditures</b>	\$1,314,353	\$909,763	\$1,004,755
<b>Net</b>	\$(992,762)	\$(324,287)	\$(366,054)

We ended 2016 with a net balance of \$(898,905). The improved 2017 projection is due to increased MA collections and reduced hospitalizations during the year. The last three months have seen credits for the State Institutes.

- **Operating Costs are projected to be under budget by \$264,652:** Operating costs were under budget by \$418,979 in 2016. Birth to 3 program costs and supplies and services are projected to be under budget by \$45,541 and \$57,603, respectively.
- **Other Contracted costs are projected to be under budget by \$24,866:** These costs were under budget by \$319,816 in 2016. The change in position this year is due to increased costs in the 1915i (CRS) Program, which are projected to be over budget by \$34,532 in 2017, and increased adult alternate care costs, which are projected to be over budget by \$65,239. We have had a few high-cost placements throughout the year. Offsetting this are Miscellaneous Services, which include purchased care and services for certain consumers, and are projected to be under budget by \$47,289.
- **Community Care costs are projected to be over budget by \$17,673** These costs, which include the AODA residential costs, were over budget \$115,217 in 2016.



**BEHAVIOR HEALTH DIVISION:** Projected favorable balance of \$393,229. This has improved dramatically since last month, because of the WIMCR revenue collection and reduced hospitalization costs.

In October of 2017, we received a net credit for Winnebago/Mendota of (\$35,609). In November of 2017, we received a net credit for Winnebago/Mendota of (\$45,796). This is the third straight month of credits and the fifth month this year.

**CHILDREN & FAMILY DIVISION:** Projected favorable balance of \$39,126. This has improved steadily for the last few months, because of reduced alternate care costs and increased Youth Aids revenue.

**ECONOMIC SUPPORT DIVISION:** Projected favorable balance of \$43,769.

**AGING & ADRC DIVISION:** Projected favorable balance of \$43,998.

**ADMINISTRATIVE DIVISION:** Projected favorable balance of \$58,827.

Statements are unaudited.

**JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT**  
**STATEMENT OF REVENUES & EXPENDITURES**  
 Projection based on November 2017 - Financial Statements

**SUMMARY**

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2017 Budget	Year End Variance
Federal/State Operating Revenues	10,202,523	2,816,927	13,019,451	12,181,862	14,154,503	13,842,704	15,441,276	(1,598,572)
County Funding for Operations (tax levy & transfer in)	8,150,306	0	8,150,306	7,931,997	8,121,756	8,860,097	8,860,097	0
less: Prepaid Expense Transfer	0	0	0	0	0	0	0	0
Total Resources Available	18,352,829	2,816,927	21,169,757	20,113,859	22,276,259	22,702,801	24,301,373	(1,598,572)
Total Adjusted Expenditures	19,560,331	1,138,051	20,698,382	20,164,517	22,643,686	22,524,693	24,702,203	2,177,510
OPERATING SURPLUS (DEFICIT)	(1,207,502)	1,678,877	471,375	(50,658)	(367,428)	178,108	(400,830)	578,938
Balance Forward from 2016-Balance Sheet Operating Reserve	400,830		400,830	744,772		400,830	400,830	0
<b>NET SURPLUS (DEFICIT)</b>	<b>(806,672)</b>	<b>1,678,877</b>	<b>872,205</b>	<b>694,114</b>	<b>(367,428)</b>	<b>578,938</b>	<b>(0)</b>	<b>578,938</b>

**REVENUES**

**STATE & FEDERAL FUNDING**

MH & AODA Basic County Allocation	1,952,972	(162,748)	1,790,224	1,792,861	1,792,861	1,952,972	1,955,848	(2,876)
Children's Basic County Allocation	900,841	(75,070)	825,771	820,600	800,231	900,841	872,979	27,862
Family Care County Contribution	0	0	0	0	0	0	0	0
Children's L/T Support Waivers	337,468	411,687	749,155	443,503	1,475,954	817,260	1,610,132	(792,872)
Behavioral Health Programs	215,183	13,117	228,301	228,095	280,533	289,205	306,036	(16,831)
Community Options Program	136,359	(79,662)	56,697	145,898	199,942	61,851	218,118	(156,267)
Aging & Disability Res Center	599,212	267,877	867,089	862,980	801,224	945,915	874,063	71,852
Aging/Transportation Programs	508,575	109,483	618,058	634,608	603,805	673,791	658,696	15,095
Project YES!	238,751	109,699	348,450	322,902	300,955	380,127	328,314	51,813
Youth Aids	660,415	(47,805)	612,611	648,581	637,357	668,302	695,298	(26,996)
IV-E TPR	27,201	4,260	31,461	42,534	55,149	34,321	60,163	(25,842)
Family Support Program	0	0	0	0	0	0	0	0
Children & Families	101,226	10,663	111,889	101,584	55,079	123,160	60,086	63,074
ARRA Birth to Three	0	0	0	0	0	0	0	0
I.M. & W-2 Programs	891,279	506,361	1,397,640	1,279,212	1,460,397	1,528,144	1,593,160	(65,016)
Client Assistance Payments	219,132	24,858	243,990	301,099	278,336	266,171	303,639	(37,468)
Early Intervention	167,574	(13,797)	153,777	151,767	151,767	167,757	165,564	2,193
<b>Total State &amp; Federal Funding</b>	<b>6,956,189</b>	<b>1,078,924</b>	<b>8,035,113</b>	<b>7,776,224</b>	<b>8,893,588</b>	<b>8,809,818</b>	<b>9,702,096</b>	<b>(894,471)</b>

**COLLECTIONS & OTHER REVENUE**

Provided Services	1,801,805	1,411,474	3,213,279	2,988,367	3,549,376	3,205,185	3,872,046	(666,861)
Child Alternate Care	98,081	0	98,081	89,105	128,163	106,997	139,814	(32,817)
Adult Alternate Care	212,516	0	212,516	224,166	220,805	231,836	240,878	(9,042)
Children's L/T Support	188,535	74,127	262,662	383,505	668,359	286,540	729,119	(442,579)
1915i Program	87,447	46,044	133,491	151,662	141,980	149,761	154,887	(5,126)

Donations  
Cost Reimbursements  
Other Revenues  
**Total Collections & Other**

**TOTAL REVENUES**

**EXPENDITURES**

**WAGES**

Behavioral Health  
Children's & Families  
Community Support  
Comp Comm Services  
Economic Support  
Aging & Disability Res Center  
Aging/Transportation Programs  
Childrens L/T Support  
Early Intervention  
Management/Overhead  
Lueder Haus  
Safe & Stable Families  
Supported Emplmt  
**Total Wages**

**FRINGE BENEFITS**

Social Security  
Retirement  
Health Insurance  
Other Fringe Benefits  
**Total Fringe Benefits**

**OPERATING COSTS**

Staff Training  
Space Costs  
Supplies & Services  
Program Expenses  
Employee Travel  
Staff Psychiatrists & Nurse  
Birth to 3 Program Costs  
Busy Bees Preschool  
ARRA Birth to Three  
Opp. Inc. Payroll Services  
Other Operating Costs  
Year End Allocations  
Capital Outlay  
**Total Operating Costs**

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2017 Budget	Year End Variance
72,017	0	72,017	73,741	72,466	77,869	79,054	(1,185)
106,726	(6,925)	99,801	103,665	151,443	108,483	165,211	(56,728)
679,208	213,283	892,491	391,427	328,323	866,214	358,171	508,043
<b>3,246,335</b>	<b>1,738,003</b>	<b>4,984,337</b>	<b>4,405,638</b>	<b>5,260,915</b>	<b>5,032,886</b>	<b>5,739,180</b>	<b>(706,294)</b>
<b>10,202,523</b>	<b>2,816,927</b>	<b>13,019,451</b>	<b>12,181,862</b>	<b>14,154,503</b>	<b>13,842,704</b>	<b>15,441,276</b>	<b>(1,600,765)</b>
1,411,159	31,564	1,442,723	1,291,737	1,270,338	1,576,299	1,385,823	190,476
1,762,737	4,167	1,766,904	1,735,570	1,727,730	1,927,532	1,884,796	42,736
757,872	8,000	765,872	727,702	772,617	835,440	842,855	(7,415)
662,529	5,667	668,196	532,006	804,367	728,941	877,491	(148,550)
992,125	0	992,125	988,817	1,029,335	1,082,318	1,122,911	(40,593)
434,248	0	434,248	448,557	392,474	473,725	428,153	45,572
384,118	0	384,118	439,357	386,432	419,038	421,562	(2,524)
159,751	0	159,751	139,517	170,045	174,274	185,504	(11,230)
285,082	0	285,082	271,845	287,542	310,999	313,682	(2,683)
894,192	2,000	896,192	837,731	1,168,484	977,663	1,274,710	(297,047)
258,358	0	258,358	247,180	257,249	281,846	280,635	1,211
189,300	0	189,300	210,845	213,030	206,509	232,396	(25,887)
0	0	0	0	0	0	0	0
<b>8,191,470</b>	<b>51,397</b>	<b>8,242,868</b>	<b>7,870,864</b>	<b>8,479,642</b>	<b>8,994,582</b>	<b>9,250,518</b>	<b>(255,936)</b>
607,736	0	607,736	579,273	638,734	663,183	696,801	(33,618)
541,959	0	541,959	498,553	567,409	591,407	618,992	(27,585)
2,338,649	0	2,338,649	2,236,288	2,435,273	2,552,188	2,656,661	(104,473)
86,559	0	86,559	45,369	52,357	91,325	57,117	34,208
<b>3,574,903</b>	<b>0</b>	<b>3,574,903</b>	<b>3,359,483</b>	<b>3,693,773</b>	<b>3,898,103</b>	<b>4,029,571</b>	<b>(131,468)</b>
56,799	0	56,799	57,719	51,341	61,949	56,008	5,941
151,305	0	151,305	175,315	178,756	165,060	195,006	(29,946)
879,753	56,000	935,753	849,075	988,556	1,020,822	1,078,424	(57,603)
138,407	0	138,407	151,137	166,615	150,989	181,762	(30,773)
127,144	0	127,144	127,280	152,276	138,695	166,119	(27,424)
383,758	0	383,758	376,406	398,292	418,645	434,500	(15,855)
190,235	0	190,235	197,465	231,982	207,530	253,071	(45,541)
2,023	0	2,023	4,168	2,662	2,207	2,904	(697)
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
28,265	0	28,265	133,573	35,569	30,835	38,803	(7,968)
(26,673)	0	(26,673)	(23,133)	(402)	(30,347)	(439)	(29,908)
286,557	42,072	328,629	399,695	332,803	338,179	363,058	(24,879)
<b>2,217,573</b>	<b>98,072</b>	<b>2,315,645</b>	<b>2,448,700</b>	<b>2,538,448</b>	<b>2,504,563</b>	<b>2,769,216</b>	<b>(264,652)</b>

**BOARD MEMBERS**

Per Diems
Travel
Training
Aging Committee
<b>Total Board Members</b>

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2017 Budget	Year End Variance
4,180	0	4,180	4,455	6,417	4,560	7,000	(2,440)
902	0	902	0	0	984	0	984
0	0	0	0	688	0	750	(750)
0	0	0	0	0	0	0	0
<b>5,082</b>	<b>0</b>	<b>5,082</b>	<b>4,455</b>	<b>7,104</b>	<b>5,544</b>	<b>7,750</b>	<b>(2,206)</b>

**CLIENT ASSISTANCE**

W-2 Benefit Payments
Funeral & Burial
Medical Asst. Transportation
Energy Assistance
Kinship & Other Client Assistance
<b>Total Client Assistance</b>

0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
106,813	0	106,813	161,094	143,586	<b>116,523</b>	156,639	(40,116)
81,190	4,000	85,190	81,401	80,427	<b>92,005</b>	87,738	4,267
<b>188,003</b>	<b>4,000</b>	<b>192,003</b>	<b>242,495</b>	<b>224,012</b>	<b>208,528</b>	<b>244,377</b>	<b>(35,849)</b>

**MEDICAL ASSISTANCE WAIVERS**

Childrens LTS
<b>Total Medical Assistance Waivers</b>

405,067	385,236	790,303	664,442	1,929,097	862,149	2,104,469	(1,242,320)
<b>405,067</b>	<b>385,236</b>	<b>790,303</b>	<b>664,442</b>	<b>1,929,097</b>	<b>862,149</b>	<b>2,104,469</b>	<b>(1,242,320)</b>

**COMMUNITY CARE**

Supportive Home Care
Guardianship Services
People Ag. Domestic Abuse
Family Support
Transportation Services
Opp. Inc. Delinquency Programs
Opp. Inc. Independent Living
Other Community Care
Elderly Nutrition - Congregate
Elderly Nutrition - Home Delivered
Elderly Nutrition - Other Costs
<b>Total Community Care</b>

26,935	0	26,935	27,685	25,560	29,384	27,884	1,500
42,689	0	42,689	26,023	29,333	46,570	32,000	14,570
55,000	0	55,000	55,000	55,000	60,000	60,000	0
0	0	0	0	0	0	0	0
34,080	0	34,080	26,199	46,467	37,178	50,691	(13,513)
13,162	0	13,162	29,362	29,362	14,359	32,031	(17,672)
0	0	0	0	0	0	0	0
363,860	(29,951)	333,909	313,978	346,445	363,277	377,940	(14,664)
48,363	0	48,363	49,960	41,577	52,759	45,357	7,402
83,077	0	83,077	76,824	65,799	90,629	71,781	18,848
7,109	0	7,109	8,749	20,075	7,755	21,900	(14,145)
<b>674,275</b>	<b>(29,951)</b>	<b>644,324</b>	<b>613,780</b>	<b>659,619</b>	<b>701,911</b>	<b>719,584</b>	<b>(17,673)</b>

**CHILD ALTERNATE CARE**

Foster Care & Treatment Foster
Intensive Comm Prog
Group Home & Placing Agency
L.S.S. Child Welfare
Child Caring Institutions
Detention Centers
Correctional Facilities
Shelter & Other Care
<b>Total Child Alternate Care</b>

806,872	0	806,872	719,462	1,034,041	880,224	1,128,045	(247,821)
0	0	0	0	0	0	0	0
607,491	0	607,491	462,800	515,114	662,718	561,942	100,776
0	0	0	0	0	0	0	0
676,367	0	676,367	605,111	406,940	745,393	443,934	301,459
38,200	0	38,200	20,645	38,500	41,672	42,000	(328)
0	0	0	0	0	0	0	0
47,493	0	47,493	67,171	96,708	58,494	105,500	(47,006)
<b>2,176,422</b>	<b>0</b>	<b>2,176,422</b>	<b>1,875,189</b>	<b>2,091,303</b>	<b>2,388,500</b>	<b>2,281,421</b>	<b>107,079</b>

<b><u>HOSPITALS</u></b>	
Detoxification Services	
Mental Health Institutes	
Other Inpatient Care	
<b>Total Hospitals</b>	
<b><u>OTHER CONTRACTED</u></b>	
Adult Alternate Care (Non-MAW)	
Family Care County Contribution	
AODA Halfway Houses	
1915i Program	
IV-E TPR	
Emergency Mental Health	
Work/Day Programs	
Ancillary Medical Costs	
Miscellaneous Services	
Prior Year Costs	
Clearview Commission	
<b>Total Other Contracted</b>	

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2017 Budget	Year End Variance
129,622	4,199	133,821	162,837	137,500	139,586	150,000	(10,414)
775,941	0	775,941	1,002,713	1,067,324	865,169	1,164,353	(299,184)
0	0	0	0	0	0	0	0
<b>905,564</b>	<b>4,199</b>	<b>909,763</b>	<b>1,165,550</b>	<b>1,204,824</b>	<b>1,004,755</b>	<b>1,314,353</b>	<b>(309,598)</b>
305,063	0	305,063	267,467	245,261	332,796	267,557	65,239
0	625,097	625,097	573,006	573,006	625,097	625,097	0
0	0	0	0	0	0	0	0
395,650	0	395,650	470,420	363,996	431,618	397,086	34,532
80,661	0	80,661	109,022	137,500	87,994	150,000	(62,006)
4,195	0	4,195	37	0	4,195	0	4,195
0	0	0	0	0	0	0	0
215,106	0	215,106	235,659	222,917	235,082	243,182	(8,100)
202,755	0	202,755	238,442	245,687	220,733	268,022	(47,289)
0	0	0	0	0	0	0	0
18,543	0	18,543	25,507	27,500	18,543	30,000	(11,457)
<b>1,221,973</b>	<b>625,097</b>	<b>1,847,070</b>	<b>1,919,560</b>	<b>1,815,865</b>	<b>1,956,058</b>	<b>1,980,944</b>	<b>(24,886)</b>
<b>19,560,331</b>	<b>1,138,051</b>	<b>20,698,382</b>	<b>20,164,517</b>	<b>22,643,686</b>	<b>22,524,693</b>	<b>24,702,203</b>	<b>(2,177,510)</b>

**TOTAL EXPENDITURES**

# JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program

## Projection based on November 2017 Revenue & Expenditures Financial Statement

### Summary Sheet

( ) Unfavorable

Program		Annual Projection			Budget			Variance
		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
Behavior Health								
5000	BASIC ALLOCATION	3,570,708	4,179,291	608,583	3,271,377	4,529,696	1,258,319	649,736
5003	LUEDER HAUS	119,704	531,163	411,459	137,000	514,032	377,032	(34,427)
5007	EMERGENCY MENTAL HEALTH	71,934	838,556	766,622	106,000	822,820	716,820	(49,802)
5011	MENTAL HEALTH BLOCK	26,128	36,702	10,574	26,128	26,230	102	(10,472)
5025	COMMUNITY SUPPORT PROGRAM	658,821	1,536,829	878,007	760,039	1,545,707	785,668	(92,339)
5027	COMP COMM SERVICE	1,482,433	1,452,322	(30,112)	1,837,069	1,758,487	(78,582)	(48,470)
5031	AODA BLOCK GRANT	160,212	220,404	60,192	171,299	217,833	46,534	(13,658)
5043	CERTIFIED MENTAL HEALTH	97,609	0	(97,609)	0	0	0	97,609
5044	EMERGENCY MENTAL HEALTH	4,023	4,698	675	0	0	0	(675)
5063	1915i PROGRAM	149,761	431,989	282,227	252,496	397,086	144,590	(137,637)
5090	YOUTH EMPOWERMENT SOLUTIONS	380,127	378,309	(1,819)	328,314	359,860	31,546	33,365
Total	Behavior Health	6,721,462	9,610,262	2,888,800	6,889,722	10,171,751	3,282,029	393,229

### Children & Families

5001 CHILDREN'S BASIC ALLOCATION	1,183,977	2,771,755	1,587,778	1,117,171	2,920,525	1,803,354	215,576
5002 KINSHIP CARE	81,851	81,027	(824)	84,877	84,877	0	824
5005 YOUTH AIDS	650,464	1,813,369	1,162,905	728,739	1,750,555	1,021,816	(141,089)
5006 YOUTH AIDS STATE CHARGES	0	0	0	0	0	0	0
5008 YOUTH INDEPENDENT LIVING	0	0	0	0	3,570	3,570	3,570
5009 YA EARLY & INTENSIVE INT	62,038	155,667	93,630	43,979	150,781	106,802	13,172
5121 CHILDRENS COP PROG	61,851	61,851	0	218,118	0	(218,118)	(218,118)
5020 DOMESTIC ABUSE	0	60,000	60,000	0	60,000	60,000	0
5021 SAFE & STABLE FAMILIES	108,335	357,252	248,917	107,586	426,368	318,782	69,865
5036 SACWIS	0	10,556	10,556	3,000	10,000	7,000	(3,556)
5040 CHILDRENS LTS WAIV-DD	788,785	897,276	108,492	1,570,371	1,694,044	123,673	15,181
5041 CHILDRENS LTS WAIV-MH	0	82	82	0	0	0	(82)
5042 CHILDRENS LTS WAIV-PD	0	50	50	0	0	0	(50)
5068 FOSTER PARENT TRAINING	2,016	4,917	2,901	2,000	8,348	6,348	3,447
5070 IV-E TPR	34,321	88,004	53,682	60,163	150,000	89,837	36,155
5080 YOUTH DELINQUENCY INTAKE	0	872,438	872,438	0	867,246	867,246	(5,192)
5082 AUTISM	315,015	301,191	(13,825)	768,880	769,381	501	14,326
5175 EARLY INTERVENTION	199,418	715,741	516,323	203,564	744,040	540,476	24,153
5105 KINSHIP ASSESSMENTS	3,426	3,557	131	6,916	9,450	2,534	2,403
5120 Coordinated Services Team	67,797	85,776	17,979	62,123	88,190	26,067	8,088
5188 BUSY BEES PRESCHOOL	4,358	51,074	46,716	4,000	55,930	51,930	5,214
5189 INCREDIBLE YEARS	10,420	30,733	20,313	0	15,551	15,551	(4,762)
<b>Total Children &amp; Families</b>	<b>3,574,073</b>	<b>8,362,316</b>	<b>4,788,243</b>	<b>4,981,487</b>	<b>9,808,856</b>	<b>4,827,369</b>	<b>39,126</b>

# JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on November 2017 Revenue & Expenditures Financial Statement

## Summary Sheet

( ) Unfavorable

Program	Annual Projection			Budget			Variance	
	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy		
Economic Support Division								
5051 INCOME MAINTENANCE	1,443,718	2,039,261	595,543	1,446,038	1,956,887	510,849	(84,694)	
5053 CHILD DAY CARE ADMIN	106,292	0	(106,292)	171,886	171,886	0	106,292	
5055 W-2 PROGRAM	0	0	0	0	0	0	0	
5057 ENERGY PROGRAM	116,523	116,523	0	156,639	156,639	0	0	
5071 CHILDREN FIRST	4,000	0	(4,000)	4,800	0	(4,800)	(800)	
5073 FSET	10,712	0	(10,712)	0	0	0	10,712	
5100 CLIENT ASSISTANCE	12,259	0	(12,259)	0	0	0	12,259	
Total	Economic Support Division	1,693,504	2,155,784	462,280	1,779,363	2,285,412	506,049	43,769
Aging Division & ADRC								
5012 ALZHEIMERS FAM SUPP	33,053	29,063	(3,990)	19,009	19,010	1	3,991	
5048 AGING/DISABIL RESOURCE	945,915	860,297	(85,618)	874,063	730,658	(143,405)	(57,787)	
5075 GUARDIANSHIP PROGRAM	160	27,033	26,873	0	32,000	32,000	5,127	
5076 STATE BENEFIT SERVICES	43,921	101,272	57,351	45,882	143,589	97,707	40,356	
5077 ADULT PROTECTIVE SERVICES	56,827	101,802	44,975	56,827	103,360	46,533	1,558	
5078 NSIP	17,578	19,176	1,598	17,955	17,955	0	(1,598)	
5150 AGING - CARE TALKS	4,996	4,996	0	0	0	0	0	
5151 TRANSPORTATION	244,376	239,010	(5,365)	223,506	230,959	7,453	12,818	
5152 IN-HOME SERVICE III-D	4,245	2,345	(1,900)	4,271	6,000	1,729	3,629	
5154 SITE MEALS	172,878	137,825	(35,052)	175,221	152,333	(22,888)	12,164	
5155 DELIVERED MEALS	100,994	162,515	61,522	105,403	141,074	35,671	(25,851)	
5157 SCSP	7,986	0	(7,986)	7,986	8,874	888	8,874	
5158 ELDER ABUSE	25,077	107,459	82,383	25,025	81,007	55,982	(26,401)	
5159 III-B SUPPORTIVE SERVICE	66,543	70,222	3,679	66,706	79,909	13,203	9,524	
5163 TITLE III-E	29,918	32,305	2,387	29,940	39,920	9,980	7,593	
5195 Vehicle Escrow Account	432	15,579	15,148	0	65,137	65,137	49,990	
Total	Aging & ADRC Center	1,754,898	1,910,901	156,003	1,651,794	1,851,785	199,991	43,988

# JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on November 2017 Revenue & Expenditures Financial Statement

## Summary Sheet

( ) Unfavorable

Program		Annual Projection			Budget			Variance
		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
Administrative Services Division								
5187	UNFUNDED SERVICES	10,222	61,190	50,968	0	52,432	52,432	1,464
5190	Management	0	2,242	2,242	0	778,388	778,388	776,146
5190	Management Cleared	0	0	0	0	(778,389)	(778,389)	(778,389)
5200	Overhead & Tax Levy	8,948,643	104,852	(8,843,790)	8,999,007	168,910	(8,830,097)	13,693
5210	CAPITAL OUTLAY	0	317,145	317,145	0	363,058	363,058	45,913
	Balance Sheet Non Lapsing Funds	400,830	0	(400,830)	400,830	0	(400,830)	0
Total	Administrative Services Division	9,359,695	485,430	(8,874,265)	9,399,837	584,399	(8,815,438)	58,827
GRAND Total		23,103,631	22,524,693	(578,938)	24,702,203	24,702,203	0	578,938
Net Balance								

Note: Variance includes Non-Lapsing from Balance Sheet



Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
<b>January-17</b>					
Foster Care	56	1,555	\$73,498	\$47	\$1,312
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	6	186	\$47,904	\$258	\$7,984
Kinship Care	26	779	\$5,830	\$7	\$224
Subsidized Guardianship	14	434	\$4,119	\$9	\$294
Supervised Independ Living	1	31	\$650	\$21	\$650
RCC's	6	186	\$73,035	\$393	\$12,172
RCC's - Out of State	1	31	\$17,050	\$550	\$17,050
<b>Total January 2017</b>	<b>110</b>	<b>3202</b>	<b>\$ 222,086</b>	<b>\$69</b>	<b>\$2,019</b>
		<b>2017 YTD Avg. per Month</b>	<b>\$222,086</b>		
		<b>2016 YTD Avg. per Month (thru January 2016)</b>	<b>\$209,409</b>		
<b>February-17</b>					
Foster Care	58	1,418	\$75,975	\$54	\$1,310
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	7	152	\$39,998	\$263	\$5,714
Kinship Care	25	700	\$5,800	\$8	\$232
Subsidized Guardianship	14	392	\$4,119	\$11	\$294
Supervised Independ Living	1	28	\$525	\$19	\$525
RCC's	6	168	\$64,896	\$386	\$10,816
RCC's - Out of State	1	28	\$15,400	\$550	\$15,400
<b>Total February 2017</b>	<b>112</b>	<b>2886</b>	<b>\$206,713</b>	<b>\$72</b>	<b>\$1,846</b>
		<b>2017 YTD Avg. per Month</b>	<b>\$214,400</b>		
		<b>2016 YTD Avg. per Month (thru February 2016)</b>	<b>\$199,624</b>		
<b>March-17</b>					
Foster Care	56	1,518	\$81,625	\$54	\$1,458
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	6	186	\$47,921	\$258	\$7,987
Kinship Care	26	794	\$5,942	\$7	\$229
Subsidized Guardianship	14	434	\$4,119	\$9	\$294
Supervised Independ Living	1	31	\$525	\$17	\$525
RCC's	6	157	\$60,862	\$388	\$10,144
RCC's - Out of State	1	31	\$17,050	\$550	\$17,050
<b>Total March 2017</b>	<b>110</b>	<b>3151</b>	<b>\$218,044</b>	<b>\$69</b>	<b>\$1,982</b>
		<b>2017 YTD Avg. per Month</b>	<b>\$215,614</b>		
		<b>2016 YTD Avg. per Month (thru March 2016)</b>	<b>\$183,317</b>		

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
<b>April-17</b>					
Foster Care	52	1,493	\$85,268	\$57	\$1,640
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	6	180	\$45,120	\$251	\$7,520
Kinship Care	29	829	\$6,471	\$8	\$223
Subsidized Guardianship	14	420	\$4,119	\$10	\$294
Supervised Independ Living	1	30	\$450	\$15	\$450
RCC's	5	150	\$57,928	\$386	\$11,586
RCC's - Out of State	1	11	\$6,050	\$550	\$6,050
<b>Total April 2017</b>	<b>108</b>	<b>3113</b>	<b>\$205,406</b>	<b>\$66</b>	<b>\$1,902</b>
	<b>2017 YTD Avg. per Month</b>		<b>\$213,062</b>		
	<b>2016 YTD Avg. per Month (thru April 2016)</b>		<b>\$172,106</b>		
<b>May-17</b>					
Foster Care	58	1,584	\$86,485	\$55	\$1,491
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	7	178	\$47,801	\$269	\$6,829
Kinship Care	28	868	\$6,496	\$7	\$232
Subsidized Guardianship	14	434	\$4,119	\$9	\$294
Supervised Independ Living	0	0	\$0	\$0	\$0
RCC's	5	128	\$46,333	\$362	\$9,267
RCC's - Out of State	0	0	\$0	\$0	\$0
<b>Total May 2017</b>	<b>112</b>	<b>3192</b>	<b>\$191,234</b>	<b>\$60</b>	<b>\$1,707</b>
	<b>2017 YTD Avg. per Month</b>		<b>\$208,697</b>		
	<b>2016 YTD Avg. per Month (thru May 2016)</b>		<b>\$166,419</b>		
<b>June-17</b>					
Foster Care	53	1,373	\$77,568	\$56	\$1,464
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	10	210	\$54,564	\$260	\$5,456
Kinship Care	36	836	\$6,465	\$8	\$180
Subsidized Guardianship	14	420	\$4,119	\$10	\$294
Supervised Independ Living*	1	10	\$840	\$84	\$840
RCC's	5	131	\$47,363	\$362	\$9,473
RCC's - Out of State	0	0	\$0	\$0	\$0
<b>Total June 2017</b>	<b>119</b>	<b>2980</b>	<b>\$190,919</b>	<b>\$64</b>	<b>\$1,604</b>
	<b>2017 YTD Avg. per Month</b>		<b>\$205,734</b>		
	<b>2016 YTD Avg. per Month (thru June 2016)</b>		<b>\$165,270</b>		
* includes June and July rent payments					

**Children - Alternate Care Costs**

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
<b>July-17</b>					
Foster Care	44	1,342	\$74,064	\$55	\$1,683
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	7	202	\$50,665	\$251	\$7,238
Kinship Care	35	1,041	\$7,797	\$7	\$223
Subsidized Guardianship	14	434	\$4,571	\$11	\$327
Supervised Independ Living	1	31	\$854	\$28	\$854
RCC's	5	155	\$57,463	\$371	\$11,493
RCC's - Out of State	0	0	\$0	\$0	\$0
<b>Total July 2017</b>	<b>106</b>	<b>3205</b>	<b>\$195,414</b>	<b>\$61</b>	<b>\$1,844</b>
	<b>2017 YTD Avg. per Month</b>		<b>\$204,259</b>		
	<b>2016 YTD Avg. per Month (thru July 2016)</b>		<b>\$166,447</b>		
* includes August rent					
<b>August-17</b>					
Foster Care	45	1,355	\$75,458	\$56	\$1,677
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	8	168	\$43,127	\$257	\$5,391
Kinship Care	34	1,023	\$8,000	\$8	\$235
Subsidized Guardianship	14	434	\$4,319	\$10	\$309
Supervised Independ Living	1	31	\$747	\$24	\$747
RCC's	5	111	\$41,296	\$372	\$8,259
RCC's - Out of State	0	0	\$0	\$0	\$0
<b>Total August 2017</b>	<b>107</b>	<b>3122</b>	<b>\$172,947</b>	<b>\$55</b>	<b>\$1,616</b>
	<b>2017 YTD Avg. per Month</b>		<b>\$200,345</b>		
	<b>2016 YTD Avg. per Month (thru August 2016)</b>		<b>\$168,305</b>		
* includes Sept rent					
<b>September-17</b>					
Foster Care	49	1,398	\$75,849	\$54	\$1,548
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	8	168	\$43,588	\$259	\$5,448
Kinship Care	30	896	\$7,161	\$8	\$239
Subsidized Guardianship	14	420	\$4,319	\$10	\$309
Supervised Independ Living	1	30	\$751	\$25	\$751
RCC's	3	90	\$33,574	\$373	\$11,191
RCC's - Out of State	1	24	\$12,720	\$530	\$12,720
<b>Total September 2017</b>	<b>106</b>	<b>3026</b>	<b>\$177,962</b>	<b>\$59</b>	<b>\$1,679</b>
	<b>2017 YTD Avg. per Month</b>		<b>\$197,858</b>		
	<b>2016 YTD Avg. per Month (thru September 2016)</b>		<b>\$170,512</b>		
* includes Oct rent					

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
October-17					
Foster Care	49	1,467	\$78,797	\$54	\$1,608
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	6	186	\$47,575	\$256	\$7,929
Kinship Care	32	908	\$6,795	\$7	\$212
Subsidized Guardianship	14	434	\$4,319	\$10	\$309
Supervised Independ Living	1	21	\$107	\$5	\$107
RCC's	3	93	\$34,693	\$373	\$11,564
RCC's - Out of State	2	46	\$24,680	\$537	\$12,340
Total October 2017	107	3155	\$196,966	\$62	\$1,841
	2017 YTD Avg. per Month		\$197,769		
	2016 YTD Avg. per Month (thru October 2016)		\$172,088		
* no rent; ended in October					
November-17					
Foster Care	49	1,409	\$77,721	\$55	\$1,586
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	6	180	\$46,040	\$256	\$7,673
Kinship Care	30	900	\$6,960	\$8	\$232
Subsidized Guardianship	14	420	\$4,477	\$11	\$320
Supervised Independ Living	0	0	\$0	\$0	\$0
RCC's	3	120	\$33,574	\$280	\$11,191
RCC's - Out of State	2	60	\$32,400	\$540	\$16,200
Total November 2017	104	3089	\$201,173	\$65	\$1,934
	2017 YTD Avg. per Month		\$198,078		
	2016 YTD Avg. per Month (thru November 2016)		\$173,436		
		Projected 2017 Cost	\$2,376,942		
		2017 Budget	\$2,281,421		
		Carryover from 2016	\$267,180		
		Total 2017	\$2,548,601		

**Detox/AODA CBRF**  
**Jefferson County - HSD**

Detox Facility	Clients *	Comments	Billed YTD **	Days **
Tellurian Community	99	November 2017	\$68,923	148
Matt Talbot Recovery	1	November 2017	\$638	2
Lutheran Social Services	1	November 2017	\$4,128	43
Hope Haven - Reb	20	November 2017	\$108,575	653
Friends of Women	5	November 2017	\$33,325	215
Meta House, Inc	0	November 2017	\$0	0
<b>All - November 2017</b>	<b>126</b>	<b>2017 total through November</b>	<b>\$215,589</b>	<b>1,061</b>
<b>All - November 2016</b>	<b>148</b>	<b>2016 total through November</b>	<b>\$168,595</b>	<b>891</b>

\* Count is based on Unduplicated Clients.

\*\* Count is based on bills paid to-date with a service date in Comments column.

**Costs by Month**

Month	Detox	AODA
January	\$8,478	\$10,930
February	\$9,041	\$13,090
March	\$12,350	\$29,680
April	\$6,650	\$14,900
May	\$4,750	\$12,150
June	\$6,175	\$16,070
July	\$4,750	\$11,612
August	\$5,700	\$8,626
September	\$3,668	\$9,020
October	\$3,800	\$14,425
November	\$4,199	\$5,525
December - estimated	\$6,324	\$4,650

<b>Total Estimated Costs for 2017</b>	<b>\$226,562</b>
<b>Total Costs for 2016</b>	<b>\$182,456</b>

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2018 Provider Contracts (1/8/18)									
Contract Number	Provider	Service	Target	2017			2018		
18- 289	CJB Ventures, Inc. dba Brightstar Care	Respite	Waiver	6.25	per	unit	6.25	per	unit
18- 290	Free Spirit Rider	Therapeutic Services	Waiver	30.00	per	session	30.00	per	session
18- 291	Kodiak's Canine Connection	Adaptive Aids-Other	Waiver	303.86	per	session	303.86	per	session
18- 292	C & W Med Rides LLC	Medical Transports	Elderly	100.00	per	round trip	100.00	per	round trip
18- 293	Daybreak, Inc. - Waupan	Adult Alt Care	varies	192.01	per	day	199.69	per	day

Hello Kathy ~ the following is why I believe Officer Rocco Bartolotta should be considered for a CIT Award.

Officer Rocco B. arrived @ CSP & was introduced to the person who was being ED'd.

Officer Rocco B LISTENED to the information being provided by the Staff & also the person who was being E D'd.

Officer Rocco B LISTENED to the requests of the person who was being E D'd & transported to a local hospital. This person's most desired request was to 1st smoke a cigarette. Officer Rocco B took this opportunity to explain what procedures would take place during the time spent with him. Officer Rocco B also explained that the handcuffs were not because of any wrong doing, but for safety. Officer Rocco B also CALMLY EXPLAINED what might take place, once they arrived @ the local hospital.

Officer Rocco B continuously presented himself w/a non-threatening, calm voice, approach, vocabulary & body language. It is because Officer Rocco B exhibited these EMPATHETIC procedural skills, from the beginning, that I believe Officer Rocco B GAINED this PERSON'S TRUST. This trust was prudent because of the fact that this person, in the past, had experienced trauma with police interaction on multiple occasions.

Officer Rocco B put a pair of colorful handcuffs on this person who was being taken to a local hospital and transitioning well.

At the hospital, Officer Rocco B ENGAGED this person in conversation, by finding & communicating what became a COMMON GROUND; a past trauma they each shared. This again led to MORE TRUST, I believe, and also helped to make a difficult transition much easier.

I share this with you because I witnessed this all... as well as a few comical jokes shared by both Officer Rocco B & this person who was being E D'd, transitioning well.

Respectfully,  
Cynthia Crouse  
CPS, MHT  
NAMI, Waukesha

**CIT Nomination for Officer Rocco Bartolotta**

Submitted by Captain Dale Lutz, Jefferson Police Dept.

- Started his career at the Waukesha Police department in September 2012
- Started with Jefferson PD on July 8, 2016
- Is working the 10pm-6am shift
- Had training in "Dementia Crisis Response" in 2017
- CIT in June 2017
- QPR Suicide Prevention Gatekeeper program in June 2017 (part of the CIT training)

Officer Rocco Bartolotta has demonstrated through his job performance that he is very capable of handling any situations that he encounters on the job. He has the willingness to take on any tasks that are asked of him and does it with professionalism. I have received numerous citizens compliments on Rocco and how he has handled situations on calls for service. He immediate jelled with all the officers and staff and is well respected by all supervisors. Rocco was asked to attend the Crisis Intervention Training in June of 2017 and without hesitation said yes. He understands that part of our job is dealing with people that need assistance with mental health issues and he has proven that he can do that. This willingness to better himself in the training that he attends is what makes Rocco a great officer and a future leader with our department. I am very proud of Rocco in receiving the CIT Officer of the Year, I am only sorry that I was unable to be there to see him receive it-  
Captain Dale Lutz